

**CABINET – 04 December 2017
Decision List**

Notes:

All decisions in this Decision List which are not identified as RECOMMENDATIONS to Council are capable of being "called-in" under Section 8 of Chapter 4, Part 3 of the Constitution. If not called-in, they will take effect on the expiry of 5 clear working days after the publication of this decision list.

For the avoidance of doubt, the deadline for a call-in request for this decision list will be **12 December 2017**

The officer listed as taking action will generally be the author of the original report unless otherwise notified to the Democratic Services Team.

ACTION BY

ITEM 8: VATTENFALL NORFOLK VANGUARD OFFSHORE WIND DEVELOPMENT

DECISION RESOLVED to

- 1) Endorse the content of this report as being the Council's formal position and response to the current round of consultation being undertaken in respect of Vattenfall's Norfolk Vanguard offshore windfarm development, and**
- 2) Re-state the Council's ongoing commitment to discuss and negotiate with Vattenfall to achieve the best outcome for North Norfolk from this major development proposal.**
- 3) Form a Sub-Committee of the Cabinet which will be tasked with ensuring that the very best possible outcome is achieved for the residents of North Norfolk through developing formal contact with Vattenfall.**

Geoff Lyon
Major Projects Manager
01263 516226

Steve Blatch
Corporate Director and Head of Paid Service
01263 516232

ITEM 9: LEISURE CONTRACT PROCUREMENT AND SHERINGHAM LEISURE FACILITY

DECISION RESOLVED

- 1) That Cabinet proceed with a replacement leisure facility at the Splash site in Sheringham, with swimming provision, as detailed as Option 1 in the report.
- 2) That delegated authority is given to the Corporate Director and Head of Paid Service (NB) to:
 - a) Commission FMG leisure management consultants to advise on the Leisure Management Contract Procurement process for the facility build and to support the development of a funding application to Sport England, and that Financial Standing Orders are waived to allow a direct award, given FMG's expertise and involvement in the project to date.
 - b) Commence procurement work to enable the design, including the submission of the necessary Planning Application/s, for the new leisure facility and, if necessary, associated enabling development and, if FMG are considered the best value option for this work, to waive Financial Standing Orders to allow a Direct Award to them.
 - c) Commission the necessary external support to manage the leisure facility construction project if this goes ahead; this to include tender production and management, cost consultancy and client representation as required.
 - d) Procure the construction contractor to build the new facility at the Sheringham site, subject to the funding being confirmed to complete the project.
 - e) Undertake procurement of the new Leisure Management Contract via the most appropriate route, including the use of external support as required.
- 3) That a Project Board is set up to oversee the project, involving key officers and members, as detailed in the report.
- 4) That Cabinet recommends to Full Council;
 - a) The approval of the necessary capital budget to support the delivery of a replacement leisure facility (Option 1) at an estimated cost of £10.667m as detailed in this report, subject to the necessary external funding being in place.

Nick Baker
Corporate Director and Head of Paid Service
01263 516221

Karl Read
Leisure and Locality Services Manager
01263 516002

<p>b) That the provisional financing be agreed as follows; Part land disposal £0.750m Sport England grant £1.00m Capital receipts/reserves £4.00m Borrowing £4.917m</p> <p>c) That delegated authority is given to the Head of Finance and Assets to adjust the financing outlined above if required to maximise the value for the tax payer.</p>	
<p><u>ITEM 10: NORTH NORFOLK COMMUNITY SPORTS HUB</u></p>	
<p>DECISION RESOLVED:</p> <p>1) To accept the findings of the feasibility study into the principle of developing a North Norfolk Community Sports Hub based on the Cromer Academy/Cromer Tennis Club site.</p> <p>2) To delegate to the Corporate Director and Head of Paid Service (Nick Baker) authority to:</p> <p>a) Procure FMG leisure consultants to complete the designs and Planning Application/s for the proposed facility as detailed in this report, and to provide the necessary support the Council in its funding bid to the Lawn Tennis Association. Note: this will require the waiving of Financial Standing Orders, on the basis of FMG’s expertise and earlier involvement in this project.</p> <p>b) Negotiate property related matters with the interested parties and enter into such property and service contractual agreements as are necessary to allow the project to proceed.</p> <p>c) Subject to the external funding being made available, procure construction related professionals to take forward the construction project.</p> <p>d) Subject to the external funding being made available, procure the construction contract to build the new facility.</p> <p>3) For Group Leaders to appoint Members to the Joint Officer Member Board as described at 6.5 in the report.</p>	<p>Nick Baker Corporate Director and Head of Paid Service 01263 516221</p> <p>Karl Read Leisure and Locality Services Manager 01263 516002</p>

<p>4) To recommend to Full Council, the approval of the necessary capital budget for the project, subject to the external funding being made available, as described in the report:</p> <p>a) The approval of the necessary capital budget to support the delivery of a Community Sports Hub at an estimated cost of £2.681m, and additional tennis facility improvements at an estimated cost of £250k, as detailed in this report, subject to the necessary external funding being in place.</p> <p>b) That the provisional financing be agreed as follows; Lawn Tennis Association Grant £733k (25% of tennis related cost) Capital receipts/reserves £1.465m Lawn Tennis Association Interest free loan £733k (25% of tennis related cost, to be funded from capital receipts)</p> <p>c) That delegated authority is given to the Head of Finance and Assets to adjust the financing outlined above if required to maximise the value for the tax payer.</p>	
<p><u>ITEM 11: SUTTON MILL LOAN PROPOSALS</u></p> <p>DECISION RESOLVED:</p> <p>To recommend to Full Council</p> <p>1) the Council provides loan funding as detailed in this report to the National Millwrighting Centre CIC to facilitate the acquisition and improvement of Sutton Mill to be finance from capital receipts</p> <p>2) that, following the due diligence process, delegated authority is given to the Corporate Director and Head of Paid Service (Steve Blatch), in conjunction with the Portfolio Holder for Economic Development, to agree the final terms of any loan</p>	<p>Steve Blatch Corporate Director and Head of Paid Service 01263 516232</p> <p>Robert Young Head of Economic and Community Development 01263 516162</p>

<p><u>ITEM 12: TRANSFER OF TOURIST INFORMATION SERVICES TO HOLT TOWN COUNCIL</u></p> <p>DECISION RESOLVED:</p> <p>That Cabinet approves the transfer of the Tourist Information Centre services in Holt, to Holt Town Council and that;</p> <ul style="list-style-type: none"> a) A capital grant of £100,000, less any staff related costs, is paid to Holt Town Council to support that service delivery; to be funded from the Invest to Save Reserve. b) A contract and service agreement is entered into to secure the TIC service delivery c) Delegated approval is given to the Corporate Director and Head of Paid Services (NB) to complete the contractual negotiations to allow this proposal to proceed. 	<p>David Williams Customer Services Manager 01263 516415</p>
<p><u>ITEM 13: FEES & CHARGES 2018/19</u></p> <p>DECISION RESOLVED:</p> <p>To recommend to Full Council:</p> <ul style="list-style-type: none"> a) The fees and charges from 1 April 2018 as included in Appendix A. b) That Delegated Authority be given to the Section 151 Officer, in consultation with the Portfolio Holder for Finance and relevant Heads of Service, to agree those fees and charges not included within Appendix A as required as outlined within the report 	<p>Duncan Ellis Head of Finance and Asset Management 01263 516330</p>
<p><u>ITEM 14: DETERMINATION OF COUNCIL TAX DISCOUNTS 2018/19</u></p> <p>DECISION RESOLVED:</p> <p>To recommend to Full Council that under section 11A of the Local Government Finance Act 1992, and in accordance with the provisions of the Local Government Finance Act 2012 and other enabling powers one of the following applies:</p>	<p>Duncan Ellis Head of Finance and Asset Management 01263 516330</p>

Recommendation 1

- b) the council tax discount for dwellings defined as being within Class 'A' be reduced to 10% for the year 2018/19;
- f) The council tax discount for dwellings defined as being within Class 'B' reduced to nil for the year 2018/19.

Recommendation 2

- a) Those dwellings that are specifically identified under regulation 6 of the Council Tax (Prescribed Classes of Dwellings)(England) Regulations 2003 will retain the 50% discount; and
- b) those dwellings described or geographically defined at Appendix A which in the reasonable opinion of the Head of Finance and Asset Management are judged not to be structurally capable of occupation all year round and were built before the restrictions of seasonal usage were introduced by the Town and Country Planning Act 1947, will be entitled to the same discount as members resolve for Class A dwellings.

In accordance with the relevant legislation these determinations shall be published in at least one newspaper circulating in North Norfolk before the end of the period of 21 days beginning with the date of the determinations.

To set appropriate council tax discounts which will apply in 2018/19 in accordance with the legal requirements and to raise additional council tax revenue.

This review of discounts afforded to second home owners gives Members the opportunity to address residents' concerns over the high number of second homes in North Norfolk, and enables a council tax charge for a second home to be made which is more closely aligned to that of a main or sole residence.

ITEM 15: MANAGING PERFORMANCE Q2 2017/18

DECISION RESOLVED:

To note the report, welcome the progress being made and endorse the actions being taken by management where there are areas of concern.

Helen Thomas
Policy & Performance Management Officer
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